

PDF File Creation Using Adobe Acrobat

Introduction/Orientation/Basics

Introduction

- What is PDF
- PDF v/s PS/PRN
- Adobe Acrobat, what it is, what it does
- PDF versions 1.3,1.4,1.5,1.6

Generating PDF's

- Create from Illustrator
- Create from Indesign
- Create from QuarkXpress
- Create from Coreldraw
- Create from other applications(Word,Excel,Etc)

Exercise

Ai,Indd,Qxd,Cdr etc files to be made in PDF format

Practice

Advanced/Where to use what settings and why

PDF Settings

- **PDF presets**
- **PDF settings**

I General

- PDF preset
- Standard
- Compatibility

II Compression

- Colour Images
- Greyscale Images
- Monochrome Images
- Compress text and line art
- Crop image data to frames etc

III Marks and bleeds

- Marks -Crop Marks, Bleed Marks, Colour Bars etc
- Bleed and Slugs

IV Output

- Colour Conversion
- PDFX - Output Intent
- Trapping

V Advanced

- Fonts
- OPI
- Create JDF

VI Security

- Encryption level
- Password to open
- Password to restrict printing, editing etc

Practice

- Applying correct PDF settings
- Preset for various types of files based on their respective end use
- Preflighting files

Exercises

Test

- Ai,Indd,Qxd,Cdr files to be given and the end user is told apply proper settings and give correct PDF outputs

Applications

Applications Adobe etc

Distiller - What does it do and how to use it

Adobe Acrobat

- Adobe PDF printer
- Adobe PDF maker
- Adobe Acrobat
- Search/Index
 - Working with layers
 - Editing
 - Print Production
 - Document Properties
 - Batch Processing

Preflightings PDFs

- using Acrobat
- using Pitstop

Certified PDFs

Exercise

- Creating PDFs using Distiller / Acrobat
- Applying correct PDF settings
- Presets for various types of files based on their respective end use

Practice

Test

- Ai,Indd,Qxd,Cdr files to be given and the end user is told, apply proper settings and give correct PDF outputs, how to use distillers, all files to be flight checked and reports to be generated

Duration: 15 hours